



**STATEMENT OF PROCEEDINGS FOR THE  
SPECIAL MEETING OF THE AUDIT COMMITTEE  
OF THE COUNTY OF LOS ANGELES HELD IN ROOM 743  
OF THE KENNETH HAHN HALL OF ADMINISTRATION**

**500 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012**

**Wednesday, December 1, 2010**

**10:30 AM**

**Present:** Member Springsong Cooper, Member Helen Berberian, Member Sylvia Drew-Ivie and Lisa Mandel

**Excused:** Chair Louisa Ollague, Vice Chair Lori Glasgow, Member Dorinne Jordan, Member Genie Chough and Member Carl Gallucci

**CALL TO ORDER (11-0195)**

**Springsong Cooper called the meeting to order at 10:36 a.m. in Conference Room 743, Kenneth Hahn Hall of Administration.**

**I. ADMINISTRATIVE MATTER**

- 1.** Recommendation to approve minutes from the meeting held September 1, 2010. (10-3121)

**On motion of Lisa Mandel, seconded by Helen Berberian, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**III. REPORTS**

- 2.** Tarzana Treatment Center - Board Agenda Item # 35, June 16, 2009 (8/19/09) (Continued from meeting of 9/1/10) (10-3123)

**Jim Schneiderman, Auditor-Controller, advised that the report will be available at the next quarterly meeting.**

**By common consent, there being no objection, the Committee continued this item to March 2, 2010.**

**Attachments:** [SUPPORTING DOCUMENT](#)

3. Alma Family Services Contract Review - A Department of Children and Family Services and Mental Health Service Provider (8/25/10) (Continued from meeting of 9/1/10) (10-3124)

**Elaine Boyd, Auditor-Controller responded to Lisa Mandel's inquiry by reporting that as of September 15th Alma Family Services was paid in full.**

**Don Chadwick reported two training sessions were provided and 33 of 35 wraparound contractors participated. They received a good response and may offer training sessions on a yearly basis.**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

4. Los Angeles Youth Network Contract Compliance Monitoring Review (9/3/10) (10-3125)

**Elizabeth Howard, Department of Children and Family Services, responded to Springsong Cooper's inquiry by advising that a follow up will take place by December 31st and informed the Committee that the delay was due to FFA reviews.**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

5. O'Conner & Atkins Group Home Program Contract Compliance Monitoring Review (9/3/10) (10-3126)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

6. Fred Jefferson Memorial Homes for Boys Group Home Program Contract Compliance Monitoring Review (9/3/10) (10-3127)

**Elizabeth Howard, DCFS, responded to Lisa Mandel's inquiry on status of contractor by stating a hold had been lifted in May after they submitted a corrective action plan. Follow up report will be emailed prior to the next meeting.**

**Discussion ensued regarding lack of proper documentation. Aggie Alonso, Auditor-Controller, advised that these issues and the sharing of findings will be addressed at the next Cluster meeting. County Counsel is asked to attend the next meeting to discuss possibility of financial penalties and enforcement of findings.**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

7. Teens Happy Home Program Contract Compliance Monitoring Review (9/3/10) (10-3128)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

8. Olive Crest Treatment Center Group Home Contract Compliance Monitoring Review (9/9/10) (11-0075)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

9. Hudson Lyndsey Foster Family Agency Contract Review - A Department of Children and Family Services Provider (9/22/10) (11-0076)

**Lisa Mandel questioned the review of this contract considering they no longer contracted with the County. She was informed the review took place during the contract period. DCFS will follow up with TTC on the status of money owed by the contractor.**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

10. Delilu Achievement Group Home Program Contract Compliance Monitoring Review (10/4/10) (11-0077)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

11. Dream Home Care Group Home Contract Monitoring Review (10/4/10) (11-0078)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

12. Extension Request For Our Status Report On The Department Of Children and Family Services Group Home Monitoring (Board Agenda Item 3, April 14, 2009) (10/15/10) (11-0079)

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

13. Department of Children and Family Services Group Home Monitoring Second Status Report (Board Agenda Item No. 3, April 14, 2009) (10/29/10) (11-0080)

**Aggie Alonso, Auditor-Controller, provided a brief overview of the report submitted.**

**Discussion ensued on the procedures for monitoring group homes with both probation and foster youth.**

**Elizabeth Howard, DCFS and Lisa Campbell, Probation Department responded to questions posed by the Committee and informed them that they are working together signing off on reviews with Probation being the exit conference.**

**Ms. Campbell added that their website was down however she will be forwarding finalized reports to Audit Committee staff and Judy Hammond of Public Information for posting.**

**By common consent, there being no objection, the Committee received and filed the aforementioned report.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

14. Fiscal Review of California Institute of Health And Social Services (Aka Children's Way Foster Family Agency) - A Foster Care Contractor (11/30/10) (11-0083)

**Mike McWatters, Auditor-Controller, advised that delay of these reports was due in part by changes in federal and State regulations (SB84).**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

15. Fiscal Review of The House of Bethesda - A Group Home Foster Care Contractor (11/30/10) (11-0084)

**Mike McWatters, Auditor-Controller, advised that delay of these reports was due in part by changes in federal and State regulations (SB84).**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

16. Fiscal Review of Garces Residential Care - A Group Home Foster Care Contractor (11/30/10) (11-0086)

**Mike McWatters, Auditor-Controller, advised that delay of these reports was due in part by changes in federal and State regulations (SB84).**

**By common consent, there being no objection, this item was received and filed.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

17. Fiscal Review of Child's Homes for Children - A Group Home Foster Care Contractor (11-0087)

**By common consent, there being no objection, this item was continued to March 2, 2010.**

18. Fiscal Review of Bienvenidos Children's Center, Incorporated - A Foster Family Agency Foster Care Contractor (11-0091)

**By common consent, there being no objection, this item was continued to March 2, 2010.**

19. Fiscal Review of Ashe, Incorporated - A Group Home Foster Care Contractor (11-0093)

**By common consent, there being no objection, this item was continued to March 2, 2010.**

**V. DISCUSSION ITEMS**

20. Comprehensive Schedule of Audits and Results for DCFS Group Home and Foster Family Agency Contractors (11-0094)

**Mike McWatters, A-C, will continue to provide quarterly reports for members to review on their computers allowing them to take advantage of the links provided. Sylvia Drew-Ivie thanked everyone involved and commended them on a job well done.**

21. Status on Contract Language Changes to the Group Home and Foster Family Agency Form Contracts (11-0095)

**Mike McWatters, A-C, provided an overview on four upcoming amendments to the form contract relating to the following; 1) A-C Contract and Accounting Handbook, 2) A-C & DCFS Fiscal Review & Collections Process for FFA's and Group Homes, 3) Excessive Compensation Language, and 4) Use of Non-County Funds**

**Don Chadwick added they are in the process of drafting a board policy that will require all county contracts to address the executive compensation issue and fixed fee issue that did not allow the County to recover questioned costs. This policy will be presented to the Audit Committee within the next few months.**

22. Probation Group Home Monitoring Report (11-0096)

**Lisa Campbell, Probation Department shared that DCFS and Probation have successfully handled their first media based recruitment case. Jared, 16 years old, is the first probation youth in history to be televised. He appeared on Good Day LA and is currently in the process of being adopted.**

23. DCFS GH/FFA Fiscal Audits (11-0097)

**No report was given.**

24. DCFS Quarterly Report - Recommendations and Implementation Status (11-0098)

**After discussion, Springsong Cooper asked that a follow-up be provided as an extra field on the report. In addition DCFS was asked to report back on the Alpha Treatment Center, Children's Institute and Zenith. Ms. Howard was asked to check the number of characters that can be entered into CMS to alert of decertification. Agencies currently contact DCFS before certifying a foster parent.**

25. DCFS Status Report - Laptops and Air Cards (11-0099)

**No report was given.**

26. Causes for Delays on GH and FFA Fiscal Audit Report Issuances (11-0100)

**Mike McWatters, A-C, stated reports were late due to SB84. He is currently working with County Counsel on the issuance of reports and audit responses.**

**VIII. MISCELLANEOUS**

27. Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting) (11-0198)

**There were no matters to discuss.**

28. Public Comment (11-0199)

**No members of the public addressed the Committee.**

29. Adjournment (11-0200)

**There being no further business to conduct, the meeting was adjourned at 12:08 p.m.**